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THE GIFT OF
The Heirs of
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IN

COLLEGE

CONSTITUTION
AND
BY-LAWS
OF
PHŒNIX DIVISION,
No. 11,
SONS OF TEMPERANCE,
WEYMOUTH, MASS.



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✓ CONTENTS.

CONSTITUTION.

	PAGE.
Preamble,	3
ART. I.—Name,	3
II.—Pledge,	3
III.—Membership and Visitors,	3
IV.—Officers,	4
V.—Finance,	4
VI.—Offences,	4
VII.—Cards, Passwords, Ceremonies, and Regalia	5
VIII.—Resignations and Withdrawals,	5
IX.—Terms,	5
X.—Protests and Appeals,	5
XI.—Surrender of Charter,	5
XII.—Amendments,	5

CODE OF LAWS.

CHAPTER I.—Name,	6
II.—Pledge,	6
III.—Members and Visitors,	7
IV.—Officers and Honors,	9
V.—Finance,	9
VI.—Offences,	10
VII.—Cards, Passwords, Ceremonies, and Regalia,	11
VIII.—Resignations,	13
IX.—Miscellaneous	13
X.—Amendments	13

BY-LAWS.

ART. I.—Meetings	15
II.—Absence of W. P.	15
III.—Quorum	15
IV.—Order of Business	15
V.—Initiation Fees	16
VI.—Dues	16
VII.—Benefits	16
VIII.—Fines and Penalties	18
IX.—Duty of W.P.	19
X.—Duty of Visiting Committee	20
XI.—Special Committees	20
XII.—Trustees	20
XIII.—Treasurer	21
XIV.—Balloting	21
XV.—Funerals	21
XVI.—Assessments	22
XVII.—Sectarian or Political Subjects	22
XVIII.—Adjoining and Withdrawal	22
XIX.—Regulation of Debate	22
XX.—Alteration of By-Laws	24

**Gift of
The Heirs of
George C. Dempsey.**

PREAMBLE.—We, whose names are annexed, desirous of forming an association to enable us more effectually to protect ourselves and others from the evils of intemperance, afford mutual assistance, and elevate our characters, do pledge ourselves to be governed by the following Constitution and By-Laws.

CONSTITUTION.

ADOPTED JUNE, 1863.

ARTICLE I.

NAME.

This ASSOCIATION shall be known as PHOENIX DIVISION, No. 11, OF THE SONS OF TEMPERANCE, of Weymouth, State of Massachusetts.

ARTICLE II.

PLEDGE.

No member shall make, buy, sell, or use, as a beverage, any Spirituous or Malt Liquors, Wine or Cider.

ARTICLE III.

MEMBERSHIP.

SECTION 1. Male persons, fourteen years of age, and upwards, possessing a character for integrity, and who have not been rejected by, or expelled from any other Division within six months, shall be eligible to membership; but no member shall be allowed to vote in the Division, who is under eighteen years of age.

VISITORS.

SECTION 2. Divisions having decided so to do, by a two-thirds vote, after two weeks notice, may admit females fourteen years of age, and upwards, as VISITORS, at such times, and under such regulations, as may be prescribed by law, subject to the same forms of proposition, investigation and ballot, as in the case of members.

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CONSTITUTION.

ARTICLE IV.

OFFICERS.

SECTION 1. The officers shall consist of a Worthy Patriarch, Worthy Associate, Recording Scribe, Assistant-Recording Scribe, Financial Scribe, Treasurer, Chaplain, Conductor, Assistant-Conductor, Inside Sentinel and Outside Sentinel all of whom shall be elected by ballot every three months viz., last regular meetings in September, December, March and June, and installed the first regular meetings in October, January, April, and July.

SECTION 2. Subordinate Divisions admitting Lady Visitors, may elect quarterly, by ballot, at the time prescribed for election of other officers, a Lady Sentinel, Lady Conductor, and three Lady Assistants. Lady Visitors shall be entitled to participate in the balloting.

SECTION 3. No member shall be eligible to the offices of W. P., W. A., Treas., and Chaplain, who is under twenty-one years of age, except by dispensation from the Grand Division: *provided*, that no person elevated to the office of W. P., by such dispensation, shall be elected a representative to a Grand Division, until twenty-one years of age.

SECTION 4. Each officer shall perform the duties laid down in his obligation and charge at installation, and such other duties as his Grand or Subordinate Division may require of him.

ARTICLE V.

FINANCE.

SECTION 1. The minimum amount to be paid for initiation fees, and dues or assessments, may be regulated by each Grand Division.

SECTION 2. The question of payment of weekly benefits in cases of sickness, or funeral benefits, and the amount to be paid, shall be regulated by each Division.

ARTICLE VI.

OFFENCES.

Any member offending against the Constitution, Code, or By-Laws, or who shall be convicted of crime by a judicial tribunal, or be guilty of any conduct unbecoming a Son of Temperance, shall be fined, reprimanded, suspended or ex-

pelled, as the law may prescribe, and the nature of the case require.

ARTICLE VII.

CARDS, PASS-WORDS, CEREMONIES, AND REGALIA.

The Cards, Pass-words, Ceremonies and Regalia prescribed and established by the National Division, shall be the only ones recognized, or used by the Division.

ARTICLE VIII.

RESIGNATIONS AND WITHDRAWALS.

Members can dissolve their connection with the Division or the Order, only in such manner as may be prescribed by law.

ARTICLE IX.

TERMS.

Regular Quarterly Terms shall commence on the first of October, January, April and July. Members holding office at the close of the term, shall be entitled to the full honors of the term.

ARTICLE X.

PROTESTS AND APPEALS.

Every member shall have the right to respectfully protest against the action of the Division, or appeal from its decision to the Grand Division, and through the G. D. to the National Division.

ARTICLE XI.

SURRENDER OF CHARTER.

A proposition to surrender the charter of a Division shall lie on the table at least four weeks, the members being duly notified, and the charter shall not be surrendered, as long as seven members will sustain the Division.

ARTICLE XII.

AMENDMENTS.

This Constitution may be altered and amended by a two-thirds vote of the National Division, to be taken by Grand Divisions, in regular annual session; but By-Laws which do not conflict with this Constitution, and the Code, or the established rules and usages of the Order, may be enacted by each Division.

CODE OF LAWS.

CHAPTER I.

NAME.

The name, number or location of a Division shall be designated, and may be changed by the G. D.

CHAPTER II.

PLEDGE.

SECTION 1. The manufacture, sale and use of cider or wine fermented or unfermented, or of any kind of spirituous or malt liquors, or any kind of intoxicating drinks, as a beverage, whether enumerated in the pledge or not, is a violation of the same, and the simple fact of the manufacture, sale or use, of such drinks, by a member, shall be *prima facie* evidence against such member on a trial for violation of the pledge, so as to devolve on the accused the necessity of proving that they were not manufactured, sold or used as a beverage.

SECTION 2. A physician's certificate or prescription shall not necessarily relieve a member from a *charge* for violation of the pledge, as the internal use of the liquors prohibited by the pledge is in no way provided for by our laws; but the Subordinate Division in the case, shall be the judge of any wantonness or collusion which may appear in relation to the matter.

SECTION 3. Any member who makes, buys or sells any of the liquors prohibited by the pledge, to be used as a beverage, for the accommodation of a customer or friend, although he may not design to make any profit thereon, or any member acting as salesman in such liquors, as a beverage, or any member buying or selling such liquors in any manner as a beverage, or letting buildings for making, buying, or selling, such liquors as a beverage, except an agent or officer of the law, acting officially, or an auctioneer required to sell by the terms of his license, violates the pledge.

SECTION 4. In a trial for violation of the pledge, or any other offence, it is the duty of the *Committee* to notify the

accused of the time and place of meeting for the trial, and a notice by mail after a reasonable time, is a legal and sufficient notice.

SECTION 5. A Division shall have no right to require its members to take any pledge other than that prescribed by the N. D., neither shall it inflict any penalty for a violation of the pledge, except that laid down in the Constitution, or Code.

SECTION 6. An acknowledgment, personally or in writing, by a member, of a violation of the pledge, is in accordance with the spirit of the Constitution.

CHAPTER III.

MEMBERS.

SECTION 1. The Constitution provides the terms of eligibility to membership, and no Division shall have the right to enlarge or prescribe those terms, except that Divisions paying benefits may require a *health* qualification, to defend them from imposition and loss.

SECTION 2. The name of a candidate for admission must be proposed by a member, in writing, stating age, residence, and business, which must be entered on the record, and the subject referred to three members for investigation, who shall report in writing at the next succeeding regular meeting, unless granted further time by the Division, when the candidate shall be balloted for with ball ballots, and if a majority of white balls, and not more than *four* black balls appear, shall be declared elected; but if *five* or more black balls appear, shall be rejected, and so declared. In cases where there is not a majority of white balls, and less than five black balls, the Division, on motion, may proceed to another ballot.

SECTION 3. A proposition for membership shall not be withdrawn, after it has been referred to a Committee for investigation, without the consent of a majority of the members present.

SECTION 4. The name of a person constitutionally rejected, suspended or expelled, shall not be published in any other manner than the usual notice to Divisions.

SECTION 5. The character of a candidate for membership may be discussed in the Division any time after the report of a committee of investigation, and previous to the ballot being

taken, but the *ballot* is a secret vote, and it is improper to call on any member for the reasons of his vote. The name to be balloted for, should always be read openly to the Division.

SECTION 6. Any action of a Division in reference to an individual proposed for membership therein, without his consent, is invalid and void; but any person having been proposed after giving such consent, cannot, previous to election or rejection, be proposed in any other Division.

SECTION 7. The name of any person applying for membership by deposit of card, shall be subject to the same proposition, investigation and ballot, as a new applicant.

SECTION 8. On the admission of any member to the Division by card, the Recording Scribe shall immediately notify the Division granting the Card, of the fact.

SECTION 9. A candidate may be proposed, balloted for and initiated at any regular meeting, by the unanimous consent of the members present.

SECTION 10. A suspended member is under the control and jurisdiction of the Subordinate Division, and subject to their judgment, during such suspension.

VISITORS.

SECTION 11. Visitors shall not be entitled to participate in the special business deliberations of the Order, or vote, except to ballot on the admission of Visitors.

SECTION 12. Visitors may propose persons for visitors; assist in the ceremonies of introduction and initiation of visitors, and take part in exercises and discussions under the head of the good of the Order.

SECTION 13. The privileges of any or all visitors may be withdrawn or suspended for the time, or permanently, by a two-thirds vote of the Division.

SECTION 14. No formal trial of a Visitor shall be had unless demanded by herself, and the demand sustained by a majority vote of the members present, and in case of trial the mode for the trial of members shall be conformed to as near as may be.

CHAPTER IV.

OFFICERS AND HONORS.

SECTION 1. If a Division fails to elect or install its officers at the time prescribed in Article IV., section 1, of the Constitution, such election or installation may be had subsequently, by leave of the G. W. P., or his Deputy.

SECTION 2. If a Division has no member constitutionally qualified or willing to accept the office of W. P., it shall be taken charge of by the G. W. P., or his Deputy, who shall preside over the same until the disability is removed.

SECTION 3. In case of the absence of the W. P. and W. A. of a Division, the senior P. W. P. present shall preside, which seniority shall be governed by the date of service as W. P.

SECTION 4. A vacancy occurring during the term, may be filled at any time by election and installation.

SECTION 5. The seat of any officer may be declared vacant for neglect of duty three successive meetings, by a majority vote, provided one week's notice is given in the Division, and three days' notice given him personally or by mail, by the R. S.

SECTION 6. A member joining a Division by Card, carries with him, and is entitled to, all his unforfeited honors.

SECTION 7. A member losing his connection with the Order, by suspension, expulsion, or voluntary resignation, cannot claim any honors when he *again* connects himself with the Order, and any member acknowledging or convicted of a violation of the pledge, shall forfeit all honors previously earned.

CHAPTER V.

FINANCE.

SECTION 1. The initiation fee, quarterly dues, assessments or fines of any member may be remitted by a vote of the Division.

SECTION 2. When a member is eleven months in arrears for dues, and the F. S. shall have duly notified the delinquent, and he fails to pay his dues for one month thereafter, the Division may without charge or trial suspend or expel him. Any member who has been suspended for more than six months, may be admitted as a new member.

CHAPTER VI.

OFFENCES.

SECTION 1. Any member convicted of a crime by any judicial tribunal *may* be suspended or expelled by a vote of the Division, without any formal charge, notice, or trial.

SECTION 2. If a member acknowledges a violation of the pledge, the W. P. shall declare forfeited all honors previously earned by such member, and then proceed immediately to call for a ballot on the question of expulsion—if a majority ballot in favor, the W. P. shall declare the member expelled, and order the F. S. to erase the name from the books. If a majority do not ballot in favor of expulsion, the membership of the offender shall be retained, and no further action shall be taken, except that the Division may by vote require the offender to be reobligated.

SECTION 3. Any member who has good reason to believe that a member has violated the Pledge, proved false to any of the obligations of a Son of Temperance, or been guilty of conduct unbecoming a member of the Order, shall prefer a charge in writing, stating the nature of the offence, the time, place, and circumstances as near as may be of its commission.

SECTION 4. When such charge shall have been preferred the W. P. shall appoint a committee of five members, who shall as soon as practicable summon the accused and witnesses, *pro* and *con*, and investigate the matter.

SECTION 5. The committee shall organize by appointing a Chairman and Secretary, and they may receive the testimony of those who are not members. The Secretary shall keep a correct record of the proceedings, with such testimony as may be presented; which record shall be produced to the Division, on the call of any member after the committee have reported.

SECTION 6. The committee shall report the charge "*sustained*," or "*not sustained*," as is warranted by the evidence before them.

SECTION 7. If the committee report the charge "*not sustained*," all further proceedings shall be stayed. If they report the charge "*sustained*," or if there is a majority and a minority report, the subject shall be laid upon the table until the next meeting, and the accused notified to be present.

SECTION 8. Upon a final hearing of the case by the Division, a ballot shall be had, when if a majority vote against sustaining the charge, the case shall be dismissed; if a majority vote in favor of sustaining the charge, the penalty shall be fixed by a vote of the Division, unless the law prescribes the penalty, in which case it shall be enforced by order of the W. P.

SECTION 9. If the accused is found guilty of violating the pledge, the W. P., after declaring forfeited all honors previously earned by such member, shall proceed to ballot as in section 2d of this chapter.

SECTION 10. In cases of expulsion, the vote shall always be taken by ballot; and in no case shall a member be present when a vote or ballot is taken on his case, under this chapter either by the committee or the Division.

CHAPTER VII.

CARDS, PASS-WORDS, CEREMONIES AND REGALIA.

SECTION 1. Travelling, Withdrawal and Clearance Cards, shall not be granted for a longer period than one year.

SECTION 2. Before a member shall be entitled to a Travelling Card, he must pay all dues in advance for the full time such Card is desired, not exceeding one year, and the fee for the Card.

SECTION 3. A member with a Travelling Card shall be allowed to visit on his giving the Travelling Password which was in use at the date of its issue.

SECTION 4. A member shall not be entitled to a Withdrawal Card until the Division has voted the same, after payment of all dues and the fee for the Card, *but after a vote has been passed granting a Card*, the membership of the applicant shall be severed, and the Division shall have no right to reconsider such vote, or to withhold the Card from such member. The Division shall have jurisdiction over the conduct of a member to whom such Card is granted, until he shall have become a member of another Division, and for sufficient cause may revoke the Card.

SECTION 5. If a Subordinate Division surrenders or forfeits its charter, or is suspended, the Grand Division having jurisdiction shall have the right to grant a Clearance Card to

each of the members of said Division making written application for the same, who may be deemed worthy by said Grand Division, and said Card shall be of the same value as a Withdrawal Card.

SECTION 6. If a member in possession of a Clearance Card shall be guilty of an offence, a charge shall be made to the G. W. P. or his Deputy, who shall transfer the same to a Subordinate Division in the vicinity of the accused, for trial in the usual form, and in case of a conviction, the G. D. granting such Card shall be notified of the action.

SECTION 7. A member who has taken a Withdrawal or Clearance Card is not entitled to the Pass-word, nor can he claim a right to enter a Division.

SECTION 8. Visiting members not being able to give the Quarterly Pass-word may be admitted if vouched for, as prescribed in the B. B.; but a Division shall have the right to refuse admission to a visiting member who can work his way, upon being satisfied that he has lost his membership, or been irregularly admitted, or has previously deported himself improperly in the Division.

SECTION 9. The Pass-word may be withheld from a member against whom a charge has been preferred.

SECTION 10. A W. P. may communicate the Quarterly or Travelling Pass-word to a travelling brother, when requested so to do by the W. P. of his Division, in writing under the seal of the Division.

SECTION 11. Every member during the session of the Division shall be clothed in appropriate regalia, unless excused by a vote of the Division. The Representatives to the G. D. and N. D. present, may wear the regalia of their respective bodies, unless they are serving in some office, in which case they must be clothed in the proper official regalia.

SECTION 12. The mourning badge shall be black crape, and worn on the left arm. The official badges and emblems and staffs of office may be draped in mourning.

SECTION 13. Portions of the ceremonies of initiation may be omitted by a two-thirds vote of the Division; provided, that in no case shall the obligations be dispensed with.

CHAPTER VIII.

RESIGNATIONS.

SECTION 1. A member may dissolve his connection with the Order by paying all demands against him on the books of the Division and tendering his written resignation; such resignation shall lay upon the table one week, when if not withdrawn the request shall be granted, unless there be a charge preferred against him; provided, that it shall not take effect until the expiration of the current quarter.

SECTION 2. A member who has resigned may be restored to membership by the usual ballot, without initiation, within three months, by re-signing the Constitution and paying the initiation fee.

CHAPTER IX.

MISCELLANEOUS.

SECTION 1. If applicants for a charter fail to present themselves for initiation within three months after the organization of the Division, their names shall be erased from the Charter, and the first names signed to the Constitution after the Charter members shall be inserted in place thereof, in case the constitutional number is deficient.

SECTION 2. The name of a regularly admitted member shall in no event be erased from the Charter.

SECTION 3. At the opening of a new Division the officiating brother shall be authorized to add to the number of the Charter members, at the request of the applicants, returning the names so added in his Report.

CHAPTER X.

AMENDMENTS.

This Code of Laws shall not be repealed or amended, nor any part thereof, except by a two-thirds vote of the National Division.

BY-LAWS.

ARTICLE I.

MEETINGS.

This Division shall meet every Wednesday Evening. The hours of meeting shall be as follows: in the months of November, December, January, and February, at seven o'clock, P.M.; March, April, September, and October, at seven and a half o'clock, P.M.; May, June, July, and August, at eight o'clock, P.M. The Division shall come to order precisely at the time appointed.

ARTICLE II.

In the absence of the W. P. and W. A., the senior P. W. P. present shall take the chair.

ARTICLE III.

Seven members shall constitute a quorum for the transaction of business.

ARTICLE IV.

ORDER OF BUSINESS.

After the Division is opened, the Order of Business shall be as follows:

1. Prayer by the Chaplain, or reading of the Scriptures.
2. Reading of the Records of last meeting.
3. Reception of Reports of Investigating Committee.
4. Balloting for Candidates.
5. Initiation of Candidates.
6. Proposals for Membership.
7. Reports of Visiting Committee.

8. Does any one know of a sick Brother or Sister, or one in distress ?

9. Has any Brother or Sister violated the Pledge ?

10. Reception of Reports of Special Committees.

11. Reading of Communications.

12. Bills read and disposed of.

13. Deferred Business.

14. New Business.

15. Has any Brother anything to offer for the benefit of the Order ?

ARTICLE V.

INITIATION FEES.

SEC. 1. The initiation fee for members to this Division shall be Two Dollars.

SEC. 2. Persons of sixty years of age and upwards, and persons suffering from disability or sickness, may be admitted to this Division as non-benefit members, for the sum of seventy-five cents.

SEC. 3. Every member elect who shall fail to appear to be initiated for three months from the date of his election, his name shall again be referred to an Investigating Committee, who shall report in writing at a succeeding meeting, when the candidate shall again be balloted for as provided in Chap. III., Sec. 2, Code of Laws.

SEC. 4. Ladies may be admitted as visitors to this Division, without charge for initiation fees or dues, subject to the same proposition, investigation, and ballot as male members.

ARTICLE VI.

DUES.

SEC. 1. The regular dues to this Division for benefit members shall be one dollar per quarter; for non-benefit members, thirty-seven cents per quarter, payable on the evening of the election of officers; and no brother shall be allowed to vote for officers until the same are paid.

SEC. 2. On the death of a brother, each member shall be charged twenty-five cents; and twelve and a half cents on the death of a brother's wife.

ARTICLE VII.

BENEFITS.

SEC. 1. No brother shall be entitled to benefits until he shall have been a member six months.

SEC. 2. Every member who shall be qualified as required by the Constitution and By-Laws of this Division (members in the army or navy excepted), shall, in case of sickness or disability, be entitled to and receive weekly (the first week of his sickness excepted) the sum of three dollars; except it be shown that such sickness or disability be brought on by his own improper conduct. *Provided, however,* that no member shall receive more than fifty dollars in any one year, unless by a special vote of the Division.

SEC. 3. No member who is in arrears for dues or fines shall receive the benefits of this Division for six months after he has paid the same.

SEC. 4. Residence at a distance shall not disqualify a brother from receiving benefits, provided he is not otherwise disqualified. It shall be necessary for a brother so circumstanced to send to the W.P. a true statement of his case, certified by a justice of the peace or a respectable physician; and, if satisfactory, the benefits shall be forwarded as the Division may direct.

SEC. 5. In the case of the death of a brother, the sum of twenty dollars shall be appropriated to defray the funeral expenses. The W.P., in the absence of competent relations or friends, shall take charge of the funeral, and keep an account of the disbursements.

SEC. 6. On the death of the wife of a brother, he shall be entitled to the sum of ten dollars, for the purpose of assisting in the funeral expenses.

ARTICLE VIII.

FINES AND PENALTIES.

SEC. 1. *Clause 1.* Should the officers, when duly notified, fail to attend any special meeting when convened by the W.P., they shall be subject to a fine of twenty-five cents.

Clause 2. Every officer who shall be the means of depriving the Division of the use of its regalia, books, papers, or necessary furniture, at any legal meeting, shall be fined fifty cents.

Clause 3. Any officer absenting himself for three suc-

cessive meetings, his seat may be declared vacant by a vote of the Division.

Clause 4. It shall be the duty of the junior P.W.P. of this Division present, to act in the capacity of P.W.P., and deliver the charge of office to the candidates, and perform all other duties appertaining to his office; and, for any neglect on his part to perform the duties belonging to the office, he shall be subject to a penalty of twenty-five cents.

SEC. 2.—OF COMMITTEES. Every member of any committee who shall neglect his duties, shall be subject to the penalty of twenty-five cents for each offence, unless a reasonable excuse be given to the Division.

SEC. 3.—OF MEMBERS. *Clause 1.* Any brother who does not, on changing his residence from the town, report the same to the R.S. within three weeks, shall be fined ten cents for each week thereafter.

Clause 2. No member who is in arrears for dues or fines shall be privileged to speak or vote on any question before the Division.

Clause 3. Any brother receiving benefits from this Division, who may be found imposing thereon by feigning sickness or disability, shall be expelled.

Clause 4. Any brother who shall refuse or neglect to watch with a sick brother, when requested so to do by the Visiting Committee, shall pay a fine of one dollar, or procure a substitute.

Clause 5. Any brother who shall, in the Division, make use of any improper language, or refuse to obey the commands of the W.P., when called to order, or use disrespectful expressions towards the officers or members of this Division, shall be subject to a fine of not less than one dollar.

Clause 6. Any brother who shall be guilty of any improper conduct in or out of the Division, or shall bring charges against a brother which he is unable to prove, or shall knowingly propose unworthy characters for membership, shall subject himself to a fine of not less than one dollar.

Clause 7. Any brother refusing or neglecting to obey the legal summons of the Division, or of any committee appointed by the Division, shall be liable to a fine not exceeding one dollar. A written or verbal notice from any member of a Committee shall be deemed legal.

Clause 8. Any brother who shall inform the uninitiated of any business transacted in the Division, or report the names of candidates before they are elected, or divulge the name of a brother who shall think proper to speak or vote

against a candidate for membership, may be expelled by the Division.

Clause 9. Every member who shall neglect or refuse to pay his dues, fines, or assessments for the space of three months, shall be notified by the F. S., if practicable; and if after four weeks his accounts still remain unsettled, he shall be suspended or expelled, at the pleasure of the Division.

Clause 10. No smoking shall at any time be allowed in the Division-room, under a penalty of twenty-five cents for each offence.

Clause 11. Every member who shall neglect to attend the funeral of a deceased brother, when duly notified, shall pay a fine of fifty cents; and in no case shall the fine be remitted, unless such absence was caused by sickness or urgent business, such as upon his honor as a man the brother would deem indispensable.

Clause 12. Any member knowing a brother to be sick, and neglecting to inform the Visiting Committee within twenty-four hours, shall be fined fifty cents.

SEC. 4. SUSPENDED MEMBERS.—Suspended members on being reinstated shall pay the amount standing against them at the time of suspension, together with the whole sum to which they would have been subject had they not been suspended; nor shall any suspended member be entitled to receive benefits for three months from the time he is reinstated.

SEC. 5. Any brother who shall offer to give, or give, any person any intoxicating drink, may be expelled by a majority vote of the Division, subject to the same course of proceeding as in violation of Art. X. of the Constitution.

ARTICLE IX.

DUTY OF W. P.

SEC. 1. It shall be the imperative duty of the W. P. to enforce the penalties of Art. VIII. on every brother who renders himself liable to any of them.

SEC. 2. It shall be the duty of the W. P., on the night of his installation, to name four brothers, who, together with himself, the W. A., and T., shall constitute a Visiting Committee, who shall serve three months.

SEC. 3. The W. P., on the night of his installation, shall appoint three members as a Committee, whose duty it shall be to audit the accounts of the T. and F. S., as to receipts and expenditures, and report at the next meeting.

SEC. 4. A Committee of three shall be appointed, called a Finance Committee, whose duty it shall be to audit all accounts before being settled by the Division.

ARTICLE X.

DUTY OF VISITING COMMITTEE.

It shall be the duty of some one of the Visiting Committee to visit a brother reported sick, within twenty-four hours after receiving such information; and one of them shall visit him thereafter, as circumstances may require, and report his condition to the Division, weekly. If necessary, the Committee shall have power to notify one or more members, whose duty it shall be to attend in person, or by substitute, each sick brother during the night, provided the disease be not contagious, of which a physician may judge, in which case a nurse shall be obtained, if possible. They shall also report to the Division the length of time for which he is entitled to benefits, if any.

ARTICLE XI.

SPECIAL COMMITTEES.

All Committees appointed for special purposes shall report their doings in writing to the Division, signed by a majority, if the Division require it; and no person shall be appointed chairman of any Committee, unless he be present at the time of the appointment.

ARTICLE XII.

TRUSTEES.

SEC. 1. At the second Wednesday in January, annually, there shall be elected, by a majority of votes, three members of this Division, who shall be denominated "Trustees of the Funds and Investments of PHOENIX DIVISION, No. 11, S. of T., of Mass.," whose duty it shall be to hold in trust for this Division all stocks, securities, investments, properties, and funds; and to transfer, exchange or deposit the same, or any part thereof, whenever required under these laws so to do. The said Trustees shall deposit in person, at the end of each month, all moneys in their hands, in such manner as the Division may

direct, in the name of A, B, C, Trustees of P. D., No. 11, S. of T., of Mass.; not to be drawn out unless their draft is countersigned by the W.P. and R.S.; and no amount shall be drawn without the consent of the Division by a two-thirds vote of the members present at a regular meeting; and in all cases where money is ordered to be drawn, the checks shall be signed by the Trustees and countersigned by the W.P. and R.S.

SEC. 2. The said Trustees, previous to entering upon the duties of their office, shall give a joint and several bond to the W.P. and W.A., with two securities, to be approved by the Division, for the faithful performance of their duties.

SEC. 3. Either of said Trustees, for non-performance of his duty, may be removed from office by a two-thirds vote of the members present at any regular meeting; said motion having laid over one week.

SEC. 4. The W. P., W. A., R. S., F. S., or T., shall not be eligible to the office of Trustee.

ARTICLE XIII.

TREASURER.

The Treasurer, prior to his installation in office, shall give a joint and several bond to the W.P. and W.A., in the sum of one hundred dollars, with two securities, to be approved by the Division, for the faithful performance of his duties as T.; and shall, at the end of each month, pay over to the Trustees all sums exceeding fifty dollars, taking their receipt, which shall be his voucher for the same.

ARTICLE XIV.

BALLOTING.

In balloting for members the ballot-box shall be placed in full view of the W.P., and shall be examined by the W.P. and W.A.

ARTICLE XV.

FUNERALS.

SEC. 1. In case of the death of a brother, information thereof shall be communicated to the W.P., who shall order the R.S. to call a special meeting of the Division to

attend the funeral, if agreeable to the friends of the deceased brother, except the deceased brother has died of some infectious disease.

SEC. 2. The members shall assemble, agreeable to such call, and proceed to the house of the deceased, with the usual badge of mourning, without music, the officers taking the lead according to rank.

ARTICLE XVI.

ASSESSMENTS.

Should the funds of the Division at any time be exhausted, there shall be an equal assessment upon every member, for the payment of any benefit authorized by these By-Laws, or to defray the necessary expenses of the Division.

ARTICLE XVII.

SECTARIAN OR POLITICAL SUBJECTS.

No subject of a Sectarian or Political nature shall be introduced into the Division.

ARTICLE XVIII.

ADJOINING AND WITHDRAWAL.

A brother of the Order wishing to become a member of this Division, must deposit his Card with the R. S., whereupon a Committee of Investigation shall be appointed, and, upon their favorable report, he may be balloted for and elected in the usual manner, when, upon paying one half our initiation fee, he shall be declared a member.

ARTICLE XIX.

REGULATION OF DEBATE.

SEC. 1. No question shall be entertained until moved by one brother and seconded by another brother; nor be open for discussion until stated distinctly by the W. P.; and before putting any question to vote he shall ask, "Is the Division ready for the question?" and when a question is thus before the Division, no motion shall be received, unless to lay on the table the motion under consideration, or to call for the *previous question*, to postpone or refer, or

to amend, which shall have precedence in the order in which they are arranged, the second of which shall be decided without debate.

SEC. 2. When a blank is to be filled, the question shall be first taken on the highest sum or number, and at the longest time proposed.

SEC. 3. Any brother may call for a division of a question when the sense will admit of it.

SEC. 4. The yeas and nays shall be ordered by the W. P., on the call of one-fourth of the members present.

SEC. 5. After any question, except one of indefinite postponement, has been decided, any brother who voted in the majority, may, at the same or next regular meeting, move for a reconsideration thereof; but no discussion of the main question shall be allowed, unless reconsidered.

SEC. 6. All questions, unless otherwise fixed by law, shall be determined by a majority of the votes present.

SEC. 7. Every brother of the Division shall have the privilege of speaking twice on any question under consideration, and no more until every brother wishing to speak shall have spoken, except for explanation or correction.

SEC. 8. When a brother intends to speak on a question, he shall rise in his place and respectfully address his remarks to the W. P., confine himself to the question, and avoid personalities. Should more than one brother rise to speak at the same time, the W. P. shall decide who is entitled to the floor.

SEC. 9. The W. P., or any brother, may call a brother to order while speaking, when the debate shall be suspended, and the brother shall not proceed until the point of order be settled, unless to appeal from the decision of the chair, when he may use the following words (in substance) and none other: — "W. P., I respectfully appeal from the decision of the chair to the Division;" whereupon the Division, without debate or remark, shall proceed to vote upon the question, "Will the Division sustain the decision of the chair?"

SEC. 10. When a brother has been called to order for the manifestation of bad temper or improper language and feelings, he shall not be allowed to speak again in the Division, at that meeting, unless by a vote to waive the rule, unless it be to retract or explain.

SEC. 11. On the call of two brothers, the majority of the Division may demand that the *previous question* shall be

put, which shall always be in this form, "Shall the main question be now put?" and, until it is decided, shall preclude all amendments to the main question, and all further debate.

SEC. 12. No resolution shall be entertained before the Division, unless in writing, and duly seconded by a brother, when it shall be stated by the W. P. in due form.

SEC. 13. It shall be in order for a brother about to present a resolution for consideration, in his place to state its objects before it is seconded, but no more—the discussion of its merits not admissible.

SEC. 14. All points of order not included in the foregoing Rules, shall be decided according to the rules laid down in Cushing's Manual.

ARTICLE XX.

ALTERATION OF BY-LAWS.

No part of these By-Laws shall be repealed or amended, unless a proposal to that effect be presented in writing to the Division at least two evenings previous to the discussion; when, if two-thirds of the members present vote in favor of the same, it shall be adopted: Provided, however, it shall be in the power of the Division to suspend any article of these By-Laws by a unanimous vote of the members present, excepting this Article; but such suspension shall not extend beyond the case in which such vote of suspension may be required.

